

MEME Thesis Guidelines

30 ECTS

Master's thesis project (29 ECTS)

The students carry out an independent research project. Students read the relevant literature and become experts in the methods necessary to complete their research projects. Students will conduct statistical analyses of the data they have collected and will write a report (Master's thesis) in the format of an academic journal article (60.000 – 100.000 characters).

Goal

The students gain independence and confidence through the process of carrying out a larger research project that they designed themselves and for which they are responsible. They learn that plans need to be changed and updated. They conduct research and communicate their results in a report.

Presentation of the Master's thesis (1ECTS)

As part of their thesis work, students should present their project at least before the lab in which they conducted their work. The presentation should be approximately 20 minutes long.

Guidelines

The supervisor must be a professor or PD (i.e., "Privatdozent") and must come from the EES teaching network (i.e., he or she gives courses in the EES Program). If the supervisor is neither, then the evaluation of the thesis must be signed by the "Lehrstuhlinhaber".

If the student wishes to conduct a Master's thesis outside of the LMU, the student must gain the written approval of the chairperson of the Examination Committee.

Students must select the topic of their Master's thesis during the second or third semester and hand in the "Thesis form". This form must be signed by both the supervisor and the student.

Students should begin their thesis projects no earlier than **September 1st** and no later than **October 1st**. It is advised that a first draft be submitted to the supervisor by the beginning of February. The submission of the final version of the thesis is **March 1st**.

For students carrying out their LMU thesis project during the fourth semester, they should begin their projects no earlier than March 1st and no later than April 1st. It is advised that a first draft be submitted to the supervisor by the beginning of August. The submission deadline of the final draft of the Master's thesis is **September 1st**.

Three (one for the EES office, one for the supervisor and one for the Examination Office of the Faculty of Biology) hard copies of the Master's thesis must be submitted to the EES coordinator by the submission deadline, **March 1st** (winter semester) or **September 1st** (summer semester)

When the student submits his or her thesis to the EES coordinator, the student must declare that he or she conducted the work independently (Statement of Originality), excluding acknowledgements for assistance stated explicitly in the thesis. An electronic version of the Master's thesis (in PDF format) must be submitted to the EES coordinator for archival storage on the deadline.

The following **must** be attached in the hard copies: [downloads www.ees.bio.lum.de](http://downloads.www.ees.bio.lum.de)

- a **"Statement of Originality"**
- the **"last page"**

For projects conducted externally, the external supervisor must send a written evaluation of the student's work to both the internal LMU supervisor and the EES coordinator before the deadline for the grade.

Deadlines winter semester:

- Beginning February*** 1st draft of thesis should be submitted to supervisor
- March 1st*** Final submission of Master's thesis (PDF) to EES coordinator & supervisor. Hard copies must also be handed in or mailed to EES office.
- March 15th*** Supervisor submits grade and evaluation of the thesis to the EES coordinator using the "Master's Thesis Evaluation Form."

Deadlines summer semester:

- Beginning/mid August*** 1st draft of thesis should be submitted to supervisor
- September 1st*** Final submission of Master's thesis (PDF) to EES coordinator & supervisor.
- September 15th*** Supervisor submits grade and evaluation of the thesis to the EES coordinator using the "Master's Thesis Evaluation Form."